

## **INVITATION FOR EXPRESSION OF INTEREST(EOI)**

**No.175**

**Date :26.07.2019**

Baruipur Surgical Cluster Welfare Association invites sealed EOI from EPC agencies for setting up of Common Facility Centre for Baruipur Surgical Cluster Welfare Association, at, Baruipur, South 24 Parganas, West Bengal and details of the same may be downloaded from the portal <https://msfc.eproc.in>. and bids of eligible EPC Agency are to be uploaded on the portal latest by 19-08-2019 by 02:00pm and sealed hardcopy of the same along with Draft is to be sent to "President/Secretary, Baruipur Surgical Cluster Welfare Association, Gate No. – 1, Piyali Town, Fultala, Baruipur, South 24 Parganas, Pin – 743387, email: [bscda.2015@gmail.com](mailto:bscda.2015@gmail.com) within 19.08.2019 upto 14.00 Hrs.

EPC agencies meeting qualification criteria may be invited for presentation before the beneficiary/purchase committee for implementation of CFC of Surgical Instrument Cluster Baruipur. Queries if any may be referred in writing to the **President/Secretary, Baruipur Surgical Cluster Welfare Association, at the above-mentioned address or Telephone No. 09748837824/ E-mail – [bscda.2015@gmail.com](mailto:bscda.2015@gmail.com)**

### **Schedule of EOI**

S. No.	Critical Dates	Date	Time
1.	Floating of EOI for selection of EPC agency to execute the project under EPC Date	30.07.2019	
2.	Document Download Start	30.07.2019	12.00 hrs
3.	Document Download End Date	19.08.2019	12.00 hrs
4.	Bid Submission Start Date	30.07.2019	12.00 hrs
5.	Bid Submission End Date	19.08.2019	14.00 hrs
6.	Bid Opening Date	19.08.2019	15.00 hrs

***NOTE: Only successful EOI bidders will be requested to tender for setting the CFC as EPC.***

*E.K. Altaf*

Secretary

Baruipur Surgical Cluster  
Welfare Association

### **Background Information:**

The surgical instrument industry in and around Baruipur in the South 24 Parganas District of West Bengal has been around for over five decades, mainly comprising of small units manufacturing a wide range of surgical tools and instruments, providing livelihood to almost 19876 people. **The Government of West Bengal, has identified this as an industrial cluster and to facilitates its development and help in the transition to upgrade its technology has proposed to set up a Common Facility Centre at Baruipur,** for which the National Institute of Forging and Forge Technology (NIFFT), Ranchi has been appointed as the Project Management Consultant (PMC), who have submitted a Detailed Project Report (DPR) on 5th March, 2018, with The Director, Directorate of MSME, Govt. Of West Bengal. **A Special Purpose Vehicle (SPV) by the name of Baruipur Surgical Cluster Welfare Association has been setup to involve the entrepreneur stakeholders in the setting up of the CFC with 100% financial assistance from Govt. Of West Bengal.** As part of the project the civil construction work is on at full swing and is being done by WBSIDC.

### **Objectives:**

The objective of this Expression of Interest (hereinafter referred to as EOI) is to get a suitable Engineering Procurement and Construction agency (hereinafter referred to as "EPC agency") for setting up, procurement, installation, commissioning, training and hand over of the equipment and machineries in the Common Facility Centre (hereinafter referred to as CFC) keeping in view of optimal production of surgical and alike items of global value in three phases to improve socio-economy of artisans in accordance with site conditions in terms of building construction etc. It is felt that manufacturing techniques such as forging, Machine Injection Moulding (MIM), & alike techniques involving machining, finishing, marking, measuring, sterilization, passivation, coatings and characterization etc. Will be required as detailed in the Detailed Project Report (DPR) submitted by the National Institute of Forging and Forge Technology (NIFFT), Ranchi. The cost of equipments / machineries, instruments and facilities has been earmarked around Rs. 2400.00 Lakhs in three phases as per schedule on receipt of work order, given below:

Phase I : 29-02-2020

Phase II : 31-08.2020

Phase III : by 30.11.2020

*SK. Aliaf*

Secretary  
Baruipur Surgical Cluster  
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## EOI Processing Fees

A non-refundable processing fee for Rs. 5,000/- (Five Thousand Rupees only) in the form of a Demand draft or a Pay Order drawn in favour of "Baruipur Surgical Cluster Welfare Association" Payable at **Kolkata** has to be submitted along with the EOI bid. Bids received late as well as inadequate or inaccurate information, EOI shall be liable to get rejected.

## INSTRUCTIONS TO EPC

The Expression of Interest is to be submitted in the manner prescribed below:

All information as detailed below is to be submitted online within the date and time specified above in two hard copies in separately sealed envelopes along with Draft as mentioned and one soft copy in CD:

- a) Applicant's Expression of Interest as per Format-1.
- b) Organizational Details as per Format-2.
- c) Experience of the organization as per Format-3.
- e) Financial strength of the company as per Format-4.
- f) Additional information as per Format-5.
- g) Declaration as per Format-6.
- h) Power of Attorney in favour of Authorized Signatory with long and short signatures of Authorized person.
- i) EPC agency must have its office in India.

*S.K. Acharj*  
Secretary  
Baruipur Surgical Cluster  
Welfare Association



**Qualification Criteria:**

Following will be the minimum pre-qualification criteria. Each eligible EPC agency should possess all the following pre-qualification criteria. Responses not meeting the minimum pre-qualification criteria will be rejected prima facie and will not be evaluated.

Sl. No.	Pre-qualification Criteria	Supporting document	Compliance
1.	The applicant can be any of the following business organisations in existence for the last three years: Public or Private Limited Company registered under the Indian Companies Act, 1956 or 2013, having its registered office in India.	Copy of Certificate of incorporation issue by the relevant Registrar of Companies, Memorandum and Articles of Association along with of the company master data from the MCA portal and copies of the form INC-20A and INC-22 if applicable. Form AOC-4, MGT-7 of the last 3 financial years and DIR-3 KYC of all Directors attested by the Principal Officer/Director of the Company.	
	Limited Liability Partnership (LLP) registered under the Limited Liability Partnership Act, 2008 with its registered office in India	Copy of Certificate of incorporation issue by the relevant Registrar of Companies along with self-attested copy of the LLP master data from the MCA portal and Form 8 and Form 11 for the last 3 financial years certified by any Designated Partner	
	Registered Partnership Firm under the Partnership Act, 1932 or a firm of professional registered under the relevant Act applicable for the professional firm and enrolled with a recognised professional body in India	Copy of Certificate of incorporation issue by the relevant Registrar of Companies along with self-attested copy of the LLP master data from the MCA portal and Form 8 and Form 11 for the last 3 financial years certified by any Designated Partner	
	Registered Partnership Firm under the Partnership Act, 1932 or a firm of professional registered under the relevant Act applicable for the professional firm and enrolled with a recognised professional body in India	Registration certificate of the Registrar of Firms of the relevant state or enrolment certificate of the professional firm or all the partners of the firm with a recognised professional body	

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2.	The firm should be in the business of providing similar EPC services for at least 03 years as on 22.07.2019.	Certificate by Principal Officer/ Director of the Company / Partner of the firm of the Bidder's organization
3.	The Bidder has to be profitable and should not have incurred loss in any of the last 3 consecutive Financial Years (FY 2015-16, 2016-17 & 2017-18)	Format- 4 attested by Principal Officer/Director of the Company / Partner of the firm to be certified & validated by Chartered Accountant (CA) of the bidder's organization
4.	The Bidder should have an annual turnover of Rupees 25 Lakh in each of the last 3 consecutive Financial Years (FY 2015-16, 2016-17 & 2017-18) from EPC only	Turnover from EPC of the last 3 financial years certified by Chartered Accountant with name of CA, registration number, signature and stamp and UDIN
5.	The Bidder shall have experience of providing: (i). Three similar completed EPC services to Central Govt./State Govt./PSUs/ Govt. bodies in India costing not less than Rs. 20 Lakh each or (ii). Two similar completed services costing not less than Rs.25 Lakh each or (iii). One similar completed service costing not less than	Copy of Work Order / Contract and completion certificate or any document to provide proof of completion attested by the Principal Officer/Director of the Company / Partner of the firm
6.	The firm should not be blacklisted by any Central Govt. / State Govt. / PSU/Govt. Bodies	Certificate signed by the Principal Officer/Director of the Company / Partner of the firm
7.	GST NO./PAN No.	Copy of PAN Card of the Company/LLP/Firm and GSTIN certificate REG-06 of the state of West Bengal attested by the Principal Officer/Director of the Company / Partner of the firm to be enclosed.
8.	Preference will be given to agency/organization having prior experience in EPC work of Centrally Sponsored Scheme for any Central / State Govt. / Govt. Autonomous Bodies.	As per details in Format 3

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## FORMATS FOR SUBMISSION:

### FORMAT – 1

#### APPLICANT'S EXPRESSION OF INTEREST

To,

President/Secretary,  
Baruipur Surgical Cluster Welfare Association,  
Gate No.-1, Piyali Town, Fultala,  
Baruipur, South 24 Parganas.

**Sub: Submission of Expression of Interest to undertake Setting Up, Procurement, Installation, Commissioning, Training and Handover of Common Facility Centre (CFC) for Baruipur Surgical Cluster Welfare Association, Baruipur, South 24 Parganas, West Bengal**

Dear Sir

In response to the Invitation for Expressions of Interest (EOI) published on 26.07.2019 for the above purpose, we would like to express interest to carry out the above proposed task. As instructed, we have uploaded above details in the website <https://msfc.eproc.in> and now attach two sets of the following documents in separately sealed envelopes and one soft copy:

1. Organizational Details (Format-2)
2. Experience in related fields (Format-3)
3. Financial strength of the organization (Format-4)
4. Additional information (Format-5)
5. Declaration (Format-6)

Sincerely Yours,

Signature of the applicant

[Full name of applicant]

Designation

Stamp.....

Encl.: As above.

Date:

**Note: This is to be furnished on the letter head of the organization.**

*SK. Altaf*  
Secretary  
Baruipur Surgical Cluster  
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## FORMAT – 2

S. No	Organizational Details
1.	Name of Organization (with CIN/LLPIN and PAN/GSTIN)
2.	Main areas of business (including a short write up on the background of the company/LLP/firm)
3.	Type of Organization / Company/ LLP/ partnership firm registered under the Indian Companies Act, 1956 / 2013, Limited Liability Partnership Act, 2008, or Indian Partnership Act, 1932 respectively
4.	Whether the firm has been blacklisted by any Central Govt. / State Govt./PSU/ Govt. Bodies / Autonomous? If yes, details thereof.
5.	Address of registered office with telephone no. & fax and official website
6.	Address of offices in i) Kolkata ii) All other State/UT's
7.	Contact Person with telephone no. & e-mail ID Name and designation of Authorised Signatory on whom the power of Attorney is executed

Enclose:

In case of Public/Private Limited Company copies of following documents attested by the Principal Officer/Director of the Company

- 1) Certificate of incorporation issue by the relevant Registrar of Companies,
- 2) Memorandum and Articles of Association
- 3) Company master data from the MCA portal
- 4) Copies of the form INC-20A and INC-22 if applicable.
- 5) Form AOC-4, MGT-7 of the last 3 financial years
- 6) DIR-3 KYC of all Directors

In case of LLPs copies of following documents attested by any Designated Partner of LLP

- 1) incorporation issue by the relevant Registrar of Companies
- 2) LLP master data from the MCA portal
- 3) Form 8 and Form 11 for the last 3 financial years

In case of Registered Partnership Firms Registration certificate of the Registrar of Firms of the relevant state or enrolment certificate of the professional firm or all the partners of the firm with a recognised professional body

Power of attorney in favour of the Authorized Signatory duly attested by Director/Designated Partner/Partner.

Signature of the applicant  
Full name of the applicant  
Designation  
Stamp  
Date

*SK. Altaf*

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### FORMAT – 3

<b>Experience in Related Fields</b>					
Overview of the past experience of the Organization in all aspects related to EPC Contract					
S. No	Items	Number of Assignments during last 3 years	Order Value of each assignment in Lakhs of Rs. (Enclose copy of each order)	Mention the name of Client/ Organization (Enclosed completion certificates)	Remarks
1	Experience of assignments of similar nature				
2	Experience in carrying out similar assignments in Government				
3	Experience in carrying out Similar assignments in Public sector.				
<p>Decision of Evaluating Committee in ascertaining “similar nature” and “similar assignment” will be final.</p> <div style="text-align: right; margin-top: 20px;"> Signature of the applicant  Full name of applicant  Designation  Stamp  Date </div>					

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#### FORMAT – 4

Financial Strength of the Organization					
S. No	Financial Year	Whether profitable Yes/NO	Annual net profit as per audited accounts (in Lakhs of Rs.)	Overall annual turnover as per audited accounts (in Lakhs of Rs.)	Annual turnover from only Consultancy services rendered in India (in Lakhs of Rs.)
1	2015-16				
2	2016-17				
3	2017-18				
Note: Please enclose auditor's certificate in support of your claim.					

Signature of the applicant  
Full name of applicant  
Designation  
Stamp  
Date

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## FORMAT – 5

Additional Information		
1. List all enclosures related to the previous sections.		
S.NO	Description	No. of pages
2. Additional information to support the eligibility as per Section 7 (Not more than 2 pages).		
Signature of the applicant		
Full name of applicant		
Designation		
Stamp		
Date		

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## FORMAT -6

### Declaration

We hereby confirm that we are interested in competing for the EPC Services to undertake the task related to Setting up, procurement, installation, commissioning, training and hand over of the equipment and machineries of Common Facility Centre (CFC) for Baruipur Surgical Cluster Welfare Association, Baruipur, South 24 Parganas, West Bengal

All the information provided herewith is genuine and accurate.

Authorized Person's Signature.

Name and Designation:

Date of Signature:

Company Seal

Note: The declaration is to be furnished on the letter head of the organization.

*SK. Altaf*

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## **INPUTS TO BE PROVIDED BY GM DIC/BSWCA/Beneficiary Committee**

GM DIC/BSWCA/Tender Committee Purchase Committee/Beneficiary Committee will facilitate interaction of EPC agency in terms of visit and status of site. A representative of BSWCA would accompany the team during the site visit.

### **DELIVERABLES**

The EPC agency shall deliver following works:

- a. Procurement of equipments/ machineries phase wise
- b. Procurement of raw materials for six months
- c. Installation of equipments/machineries/instruments at CFC site
- d. Support for operation and maintenance of CFC for the period of six months post commissioning to ensure smooth operation of the CFC.
- e. Training to the beneficiary of BSWCA/CFC

### **PROJECT MONITORING AND RELEASE OF FUNDS**

The EPC agency on completion of each phase of the project will have to present before the Tender/Purchase Committee due evidence which will include but not limited to all financial records, quotations, bills and documents in support of its claim of completion of the requisite phase of the Project, and the acceptance of the same will be sole discretion of the Tender/Purchase Committee.

The EPC agency will have to comply with the guidelines as per the DPR prepared by NIFFT and any technical deviations/ price variations from the DPR needs to be adequately documented and explained to the satisfaction of the Tender/Purchase Committee and NIFFT.

The Tender/Purchase Committee/ DIC, South 24 Parganas/ Directorate of MSME, Govt. Of West Bengal, reserves the right to inspect the project at any stage of completion and call for records and written explanations regarding any undue delay/ technical deviations/ price variations from the DPR etc and the reasons thereof.

The funds including advance for procurement of equipments/machineries/raw materials will be released as per the discretion of the Department of MSME, Govt. Of West Bengal and the same will be deposited in the escrow account of the SPV, from which necessary disbursements will be made to the EPC Agency on instructions of the Tender/Purchase Committee/DIC, South 24 Parganas/Directorate of MSME, Govt. Of West Bengal

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## **DISPUTE RESOLUTION AND ARBITRATION**

It will be the objective of all stakeholders including the EPC agency/SPV/DIC/Dept of MSME etc to resolve any dispute at the earliest in an amicable manner to the mutual benefit of all concerned. However, in the unfortunate event of any legal dispute the same will be dealt with under the legal jurisdiction of the Baruipur Surgical Cluster Welfare Association and the matter will be referred to an arbitrator appointed by the Court of the same jurisdiction under the Arbitration and Reconciliation Act 1996, or as amended thereof.

All provisions of the Indian Contract Act, 1872 will be deemed to be applicable between the EPC agency and the Baruipur Surgical Cluster Welfare Association (SPV). In the unfortunate event of the EPC agency not able to fulfil its contract within the due time and specifications as mentioned in the DPR, the Tender/Purchase Committee, after providing an opportunity of representation to the EPC agency, will have all rights to declare the EPC agency as a wilful breach of contract and reserves the right to stop all future payments or forfeit all or any equipment/machineries/tools/instruments or any fixed assets or loose tools of the EPC agency at the project site and appoint a fresh EPC agency for such works till its completion.

Note: **Baruipur Surgical Cluster Welfare Association** reserves the right to cancel this request for EOI and/or invite a fresh one with or without amendments, without liability or any obligation for such request for EOI and without assigning any reason. Information provided at this stage is indicative and **Baruipur Surgical Cluster Welfare Association** reserves the right to amend/add further details in the EOI.

*SK. ALGAZ*

Secretary  
Baruipur Surgical Cluster  
Welfare Association